

## Board Meeting Minutes – September 10, 2009

Meeting came to order at 7:13pm. Board members in attendance were: Kelly Richert, Tom Bartlett, Doris Sojourner, Rick Wyckoff and Sharon Day.

1. Financial update/audit-Tom
  - a. 2010 budget has been prepared, documents prepared for the audit committee
  - b. Dues statements have gone out
  
1. . Pool update - Rick

Sept. 13<sup>th</sup> is the last day the pool will be open, will then be covered and closed for the winter  
The pool was inspected twice this summer without difficulty.  
Matt Clemons is working at the pool.
  
3. Clubhouse update - Sharon

Girl scout troop is not using clubhouse this year.  
Discussed suggestions for neighborhood social.  
Discussed guidelines/restrictions of clubhouse use.  
Discussed cleaning services for clubhouse- Sharon to call Mary Clemons regarding Matt and Rebecca Clemons cleaning clubhouse.
  
4. Website update - Chuck no report
  
5. New neighbors - Doris
  - a. New neighbors on Bubbling Brook
  - b. Needs more directories to hand out
  
6. Board Elections/association Meeting
  - a. Scheduled for September 27<sup>th</sup> at 2:00pm
  - b. Agenda/schedule for the meeting/elections
  - c. Board members to meet at 1:30 if needed to obtain a quorum
  
7. Hiring bookkeeper
  - a. Responsibilities- Tom has outlined bookkeeper responsibilities.
  - b. Compensation- board approved \$15.00 hour to be paid in a flat monthly rate
  - c. Interview/hiring- Tom and Kelly will comprise hiring committee
  - d. Contract/agreement-
  - e. State date- Tom recommended a start date of October 1<sup>st</sup>
  - f. Transition period- Tom offered to be available through the end of the year if need for a smooth transition of responsibilities to new treasurer and bookkeeper.